

MINUTES

SEITI MSG Meeting (No 10/ 2019)

Date: Friday, 31 May 2019
Time: 14:00h- 15:00h
Location: Conference Room Stichting Projekta

Present		
Government	Civil Society	Companies
S. Jaggan (SJa)	R. Bhattacharji (RB)	T. Fauria (TF)
H. Deel (HD)	M. Essed-Fernandes (ME)	
	R. Artist (RA)	
	L. Best (LB)	

Absent with notice	Absent without notice
A. Ramdin (AR) (Comp)	V. Lalji (VL) (Gov)
S. Jadnanansing (SJ) (Comp)	E. Aviankoi (EA) (CS)
D. Abeleven (DA) (Gov)	
J. ten Berge (JtB) (Gov)	
T. Jbara (TJ) (Comp)	
M. Naarendorp (MN) (Comp)	
D. Herkul (DH) (Comp)	
R. Caupain (RC) (CS)	
A. Jadoenathmisier (AJ) (Gov)	

SEITI-Secretariat	Observers	Guests
V. Sabajo (VS)	M. Raafenberg (MR) (Comp)	

Agenda

1. Opening
2. Announcements
3. Workplan/ Procurement plan
4. EITI Conference
5. ToR BDO
6. Questions
7. Closing

1 Opening

Opening by RB at 14:05 h.

2 Announcements

- DA could not attend this meeting and asked if RB could chair this meeting. RB accepted this request.
- ME will be out of the country from 06 June- 28 July 2019
- SEITI Secretariat announced that the Chair is asked to house the Secretariat within the Ministry of Natural Resources as she will step down as of 1 July 2019; There will be a transition period where VS will still be available for the EITI work issues and hand over the duties to the representatives of the Ministry of natural Resources.
- TF asked if the 2016 report was sent to the EITI international. The SEITI Secretariat reacted that indeed the report was sent and the submission letter will be distributed to the MSG members;
- TF also suggests that an updated Communication plan should be sent to the EITI International before the next Board meeting on June 17th, which will help with the approval process. The Communication Firm will be contacted on this matter;
- Regarding the website ME stated that the minutes should also be publicly available on the website. She asked if the SEITI Secretariat could screen the minutes beginning at 2019, and where something should be edited, to highlight it and the MSG can take a look at it. This regards in particular issues of confidentiality of persons who have applied for jobs within Seiti, as well as personal information regarding for example the health of Board members and others.

3 Workplan/ Procurement Plan

RB stated that the SEITI Secretariat produced a revised work plan. The work plan should be updated every year. The Secretariat sent this to the working group for finalization, but due to other urgent matters, this issue was not picked up. RB suggested to re-send this workplan to all the members and ask if one member of each constituency can form a working group, as the initial working group has changed.

Regarding the Procurement Plan which was suggested by the WB, it is stated if the SEITI Secretariat can send a procurement plan with the following components “actual spent in 2018” vs “total SEITI budget 2018/2019” vs “Proposed Procurement Plan WB” so that the MSG can decide if the proposed budget from the WB can fit within the MSG’s work plan.

4 EITI Conference

The SEITI Secretariat stated that on behalf of the President, the minister of Finance will attend the EITI Conference and also will be a keynote speaker.

TF asked why the new Minister of Natural Resources is not attending this Conference as this is a great opportunity for him to become familiar with EITI.

ME also gave an exstantive presentation of the election of the Civil Society members in the EITI Board.

Participation in the Innovation Fair and various simultaneous sessions was also discussed; it was agreed that the whole group that will be attending the conference will meet / discuss beforehand to make optimal use of all opportunities provided during the conference.

5 ToR BDO

The world bank approved that BDO should also be hired to write the 2017 report. For this a ToR has to be developed. SEITI Secretariat asked if the ToR of 2016 can be used with only the change of the reporting year so that the contract can be finalized. It is stated by the members to wait for the Board approval of the 2016 Report, so the issues that are brought forward during this process can be incorporated in the ToR 2017. MSG stated to send the ToR around and that the subgroup should begin to work on the revised ToR, awaiting eventual feedback by the Board. The members of subworking group will be **Michiel/Sharmila, Sagita and Lisa**.

DA also asked prior to this meeting if MSG can make an evaluation of BDO regarding the 2016 report.

MSG asked if there is a template available for this evaluation.

6 Letter to support Peru's Nominee

MSG received an email from the chairman and Mr. Victor Hart, regarding the approval of Peru's nominee, Mr. Eduardo Guevara as the alternate at the EITI Board from the Governments Constituency. There is no profile sent of Mr. Guevara so it is actually odd to approve his nominee. But based on the email from Mr. Victor there is only one nominee for this position for region 6. The SEITI MSG approved this nominee. DA will send a letter to Mr. Hart to inform him.

7 Questions

No Questions

8 Closing

Closing by RB at 15:00 h. The next MSG meeting is scheduled for **14 June at 14:00h** at the Ministry of Natural Resources.

Action points:

- Secretariat will send the submission letter of the 2016 report
- Secretariat will re-send the new work plan
- Secretariat will send procurement plan for comparison
- Secretariat will send ToR 2016
- Secretariat will send minutes where MSG should edit, so that can be publicly available
- Secretariat will ask Communication Firm the Communication Plan.
- DA will send letter of approval Peru's Nominee to Mr. Victor Hart

(SEITI-Secretariat)