

# MINUTES

## SEITI MSG Meeting (No 03 /2021)

**Date: Friday, March 12, 2021**

**Time: 11.00h- 13.00h**

**Location: Virtual online (Zoom meeting)**

<b>Present</b>			
<b>Government</b>	<b>Civil Society</b>	<b>Companies</b>	<b>SEITI-Secretariat</b>
P. Simons (PS)	M. Essed-Fernandes (MEF)	D. Herkul (DH)	Clyde Griffith (CG)
V. Lalji (VL)	T. Pinas (TP)	Shirley Sowma-Sumter (SSS)	Karishma Bhageloe (KB)
S. Jaggan (SJ)	R. Artist (RA)	M. Raafenberg (MR)	Reenuska Mahabier (RM)
H. Deel (HD)	Roy Caupain (CP)	Mark Regis	Diana Vyent (DV)
G.Tjalim (GT)		Mike Resomardono (alternate of Mark)	

<b>Absent with notice</b>	<b>Absent without notice</b>
R.Bhattacharji(RB)	M. Naarendorp. (MN) (CS)
	Q. Wielson (QW)

### Agenda

- 1) Opening
- 2) Announcements
- 3) Adoption of minutes 19 and 26 February 2021
- 4) Update Independent Administrator (3 reports 2018-2020)
- 5) Follow up on BO
- 6) Any Other Business
- 7) Closing

## **1. Opening**

- There is Quorum to start the meeting.

## **2. Announcement**

- Mark Regis is a new MSG member (country chairman Shell)
- Kathleen Blom is the new member for the subgroup BO (from the companies)
- Meeting held with the MSG on follow up BO: MSG is asked to provide feedback by 12 March
- Formal Letter received from EITI Board with regard to extension
- Feedback on Validation report 2016/ 2017 send to EITI international
- Update MSG list send to EITI international
- Clyde Griffith will leave the meeting earlier due to other commitments
- Mark Regis had an introduction meeting with Clyde Griffith

## **3. Adoption Minutes**

- Minutes of the MSG meeting (of 19 February) and minutes of the BO workgroup meeting (of 26 February 2021) have been reviewed and approved by the MSG.

## **4. Update Independent Administrator (3 reports 2018-2020)**

- EOI will be sent out in the week of March 22, 2021 to two companies (BDO and Ernst & Young). KPMG is no longer in Suriname.

## **5. Follow up on BO**

- Due date for comments/feedback is in the next two weeks (26 March 22, 2021)

## **6. Any other business**

- Letters for representation in MSG: still missing Henk Deel, Quincy Wielsen

## **7. Closing**

- Meeting closed at 11.50h

## Action points

	<b>Action Items</b>	<b>Responsible</b>	<b>Target date</b>	<b>Update</b>	<b>Remarks</b>
1	Update WhatsApp group	SETI secretariat		Closed	
2	Printable PDF version on EITI website	SETI secretariat		Closed	
3	Placing Mining Law on EITI website	SETI secretariat		Closed	
4	BO on website EITI	SETI secretariat		Closed	
5	Biweekly meetings every Friday 11.00h-13.00h	SETI secretariat		Closed	
6	Update SEITI secretariat functions according to best practices	SETI secretariat		Ongoing	Meeting planned with EITI Trinidad
7	Update/review TOR	MSG		Ongoing	
8	Workgroup "Governance & Compliance"	MSG		Ongoing	Awaiting feedback from MSG on ToR 2017
9	Workgroup BO	MSG		Ongoing	Awaiting Feedback
10	Workgroup EITI workplan 2021	MSG		Ongoing	Awaiting Feedback