

MINUTES

SEITI MSG MEETING (No 3/ 2018)

Date: Monday, 12 February, 2018
Time: 13:30h- 15:00h
Location: Conference Room Bauxite Institute Suriname

Attendees		
Government	Civil Society	Companies
D. Abeleven (DA)	R. Bhattacharji (RB)	V. Gangaram Panday (VG)
V. Lalji (VL)	R. Artist (RA)	T. Fauria (TF)
H. Deel (HD)	R. Caupain (RC)	M. Naarendorp (MN)
J. Veldhuizen (JV)		S. Jadnanansing (SJ)
A. Jadoenathmisier (AJ)		

Absentees with notice	Absentees without notice
T. Jbara (TJ) (Companies)	E. Aviankoi (EA) (Civil Society)
M. Essed-Fernandes (ME) (Civil Society)	L. Best (LB) (Civil Society)
T. Fauria (TF) (Companies)	
J. Ten Berge (JtB) (Government)	

SEITI-Secretariat	Observers
Ms. V. Sabajo	
Mrs. N. Accord-Liu	

Agenda

1. Opening
2. Announcements
3. Approve minutes 26 January 2018
4. The way forward on outcome interview Chairperson
5. Ranking and Selecting IA
6. Work agenda 2018
7. Questions
8. Upcoming meeting: 23 February 2018
9. Closing

1. Opening

DA opened the meeting at 13:45h and welcomed the members.

2. Announcements

- We received the official letter from the civil society that Mrs. Lisa Best is the replacement of Mr. D. Tjon Sie Fat. LB attended the meeting since October 2017;
- Ana Maria Rodriguez will visit Suriname from 13-16 Feb 2018 and will assist the SEITI Secretariat on different topics.
- The subsidiary agreement is still not signed. DA is looking into this matter.

3. Approve minutes 26 January 2018

The minutes of 26 January are approved with the note that SJ will add her comments to the minutes

4. The way forward on outcome interview Chairperson

DA had a meeting with Mrs. A. Tjon Sie Fat, one of the candidates for the position of Chairperson.

She is no longer available for the position due to the fact that it took too long for hiring the chairperson and now has other duties that are in her eyes more important. A lesson learned from this for the MSG is that we must act fast and speed things up. The MSG decided that DA will continue to function as chairperson and a co-chair will also be appointed in due course.

5. Ranking and Selection of Independent Administrator (IA)

The reports were presented and the MSG did the ranking of the IA's.

The WB requested an evaluation report of the ranking, this was done by SEITI Secretariat, but the outcome differs from the MSG.

The MSG motivated their ranking. The evaluation report will be made and send to the WB for no objection. BDO is given the highest rank based on the different criteria's. DA will contact BDO if they are still available for the job.

6. Work agenda 2018

The SEITI secretariat prepared the year plan for 2018.

Important activities are:

- Hiring IA
- Hiring Communication Specialist. The secretariat informed the MSG, that they have prepared the draft ToR after feedback from Ana Maria they will send it to the MSG.
- BO roadmap. There is a budget available for hiring a legal specialist for activities of BO roadmap.

The MSG requested a clearer layout of the year-plan. The Secretariat will work on it.

7. Questions

There was a concern raised in MSG if the deadline of 24 NOV 2017 is not met, for producing the report 24 Nov 2017. DA will contact EITI International Secretariat regarding this issue.

8. Upcoming meeting

The next MSG meeting is scheduled for 23 February 2018

9. Closing

Closing by DA at 15:00

Action points

Action	Due date	Responsible	Remarks
- Send Evaluation report IA for no objection to WB	19 feb 2018	SEITI Secretariat	
- DA will contact BDO	23 feb 2018	DA	
- DA will contact EITI International Secretariat	23 Feb 2018	DA	

Minute keeper,

Ms. V. Sabajo

(SEITI-Secretariat)