

MINUTES

SEITI MSG Meeting (No 04 /2021)

Date: Friday, March 26, 2021

Time: 11.00h- 13.00h

Location: Virtual online (Zoom meeting)

Present			
Government	Civil Society	Companies	SEITI-Secretariat
P. Simons (PS)	R.Bhattacharji(RB)	M. Raafenberg (MR)	Clyde Griffith (CG)
S. Jaggan (SJ)	R. Artist (RA)	Mark Regis	Karishma Bhageloe (KB)
G.Tjalim (GT)		Mike Resomardono (alternate of Mark)	Reenuska Mahabier (RM)
			Diana Vyent (DV)

Absent with notice	Absent without notice
T. Pinas (TP)	M. Naarendorp. (MN) (CS)
M. Essed-Fernandes (MEF)	Q. Wielson (QW)
Roy Caupain (CP)	V. Lalji (VL)
D. Herkul (DH)	H. Deel (HD)
Shirley Sowma-Sumter (SSS)	

Agenda

- 1) Opening
- 2) Announcements
- 3) Adoption of minutes 12 March 2021 and 11 February 2021 (MSG-Min.NR):
- 4) Update Independent Administrator (3 reports 2018-2020)
- 5) Update Chair MSG
- 6) Update Workgroup BO
- 7) ToR parttime Procurement Specialist
- 8) Any other Business
- 9) Closing

1. Opening

2. Announcements

- EITI secretariat had a meeting with NC of TT EITI
- Received request from EITI LAC for listing of challenges member countries.
- Mr Henk Deel was appointed DC for Sipaliwini/ Tapanahony

3. Adoption of minutes 12 March 2021 and 11 February 2021 (MSG-Min.NR)

- Will be discussed in the Next meeting.

4. Update EITI IA

- REOI has been send out to E&Y and BDO as well loaded into STEP
- MSG expressed Issues with regard to timeline IA
- MSG to start with data collection
- Secretariat to share Timeline with MSG

5. Update chair MSG

- RB agreed with the Secretariat to chair as long as she is

6. Update Workgroup BO:

- RGM awaits feedback from IAMGOLD Corporate
- Shell awaits feedback from Legal department

7. ToR parttime PRC specialist:

- For the procurement activities Mrs. Cheryl Jaccot- Daal (from Component 2) is hired for 6 months (starting 1st of April 2021)

8. Any Other Business

- Secretariat to list all action points of past MSG meetings

9. Closing (next meeting 9 April 2021)

Action points

	Action Items	Responsible	Target date	Update	Remarks
1	Update WhatsApp group	SETI secretariat		Closed	
2	Printable PDF version on EITI website	SETI secretariat		Closed	
3	Placing Mining Law and other relevant documents on EITI website	SETI secretariat		Closed	
4	BO on website EITI	SETI secretariat		Closed	
5	Biweekly meetings every Friday 11.00h-13.00h	SETI secretariat		Closed	
6	Update SEITI secretariat functions according to best practices	SETI secretariat		Ongoing	Meeting held with EITI Trinidad
7	Update/review TOR	MSG		Ongoing	Draft
8	Workgroup "Governance & Compliance"	MSG		Ongoing	Awaiting feedback from MSG on ToR 2017
9	Workgroup BO	MSG		Ongoing	Awaiting Feedback
10	Workgroup EITI workplan 2021	MSG		Ongoing	Awaiting Feedback