

# MINUTES

## SEITI MSG MEETING (No 5/ 2018)

**Date:** Friday, 06 April, 2018  
**Time:** 14:15h- 15:10h  
**Location:** Conference Room Bauxite Institute Suriname

Attendees		
Government	Civil Society	Companies
D. Abeleven (DA)	L. Best (LB) (Civil Society)	T. Jbara (TJ)
A. Jadoenathmisier (AJ)		T. Fauria (TF)
H. Deel (HD)		
J. Ten Berge (JtB)		

Absentees with notice	Absentees without notice
V. Gangaram Panday (VG) (Companies)	E. Aviankoi (EA) (Civil Society)
S. Jadnanansing (SJ) (Companies)	V. Lalji (VL) (Government)
A. Ramdin (Companies)	
M. Naarendorp (MN) (Companies)	
J. Veldhuizen (JV) (Government)	
R. Caupain (RC) (Civil Society)	
R. Artist (RA) (Civil Society)	
M. Essed-Fernandes (ME) (Civil Society)	
R. Bhattacharji (RB) (Civil Society)	

SEITI-Secretariat	Observers
Ms. V. Sabajo	

### Agenda

1. Opening
2. Announcements
3. Approve minutes 09 March 2018
4. Approve Technical & financial proposal BDO
5. Approve hiring candidate Procurement Specialist
6. Approve hiring communication firm
7. Approve revised work-plan
8. Status hiring financial officer
9. Questions
10. Upcoming meeting: 20 April 2018
11. Closing

## **1. Opening**

DA opened the meeting at 14:15h and welcomed the members.

## **2. Announcements**

- RC had car trouble on his way to this meeting and cannot attend anymore.

## **3. Approve minutes 09 March 2018**

The minutes of 09 March are approved with minor adjustments. LB will give here comments later on.

## **4. Approve technical & financial proposal BDO**

This proposal was approved by MSG (including approval from RC by telephone). Although the amount was higher than is reserved for this first report, due to the time BDO has to produce this report and the difficulty to gather data in Suriname, (compared to other countries in the region), the financial proposal was approved.

## **5. Approve hiring candidate Procurement Specialist**

Only one person applied for this position. Although the CV matches the requirements of the ToR, DA will do a background check.

## **6. Approve hiring Communication Firm**

Six companies applied for this position. The secretariat made an exercise and presented this to the MSG. Based on this exercise which was explained in the meeting, SEITI Secretariat ranked Agape Wings as the highest. Some MSG members asked if the SEITI Secretariat can go more into detail re the ranking in the next MSG meeting. There was also a lack of clarity on the price issue of the communication firm: "Orga Nice". They produced two columns with prices.

## **7. Approve revised work-plan**

This agenda-item has been postponed to the next meeting.

## **8. Status hiring Financial Officer**

This agenda-item has been postponed to the next meeting.

## **9. Questions**

No Questions

## **10. Upcoming meeting**

The next MSG meeting is scheduled for 20 April 2018

## **11. Closing**

Closing by DA at 15:10

**Action points**

<b>Action</b>	<b>Due date</b>	<b>Responsible</b>	<b>Remarks</b>
- DA will do background check on Procurement Specialist	20 April 2018	DA	
- DA will ask clarity on price of Orga Nice	20 April 2018	DA	
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**Minute keeper,**  
Ms. V. Sabajo  
(SEITI-Secretariat)